



FEDERAL UNIVERSITY OF VIÇOSA  
HEALTH AND BIOLOGICAL SCIENCE CENTER  
DEPARTMENT OF NUTRITION AND HEALTH  
POSTGRADUATE PROGRAM IN NUTRITION SCIENCE  
PH Rolfs Avenue - University Campus 36570-900 - Viçosa - MG  
PHONE: (31) 3612-5186 Fax: 3612-5187 Email: [ppgcnut@ufv.br](mailto:ppgcnut@ufv.br)

**ADMISSION PROCESS**  
**ACADEMIC DOCTORATE**  
**2<sup>st</sup> SEMESTER 2023**

The Postgraduation Program in Nutrition Science (PPGCN) of the Federal University of Viçosa (UFV), in the use of its attributions, makes public the selection process regulation criteria for filling **Doctoral** vacancies, starting from September 2023. Candidates are asked to take notice of the “Public Notice *Stricto Sensu* Postgraduate Program Registration Notice”, available at the UFV Research and Postgraduate Dean's Office <http://www.ppg.ufv.br>) or directly at the link: [https://ppg.ufv.br/wp-content/uploads/2023/03/Edital-Geral-da-Pos-Graduacao-2023.II\\_.pdf](https://ppg.ufv.br/wp-content/uploads/2023/03/Edital-Geral-da-Pos-Graduacao-2023.II_.pdf)

**1. OBJECTIVES**

Select candidates who prove their knowledge and aptitude to pursue the Doctoral Degree Postgraduate Program in Nutrition Science (DNS/UFV) from August 2023 to July 2027, as provided in this Call.

**2. SPECIFICATION, VENUE, SCHEME AND VACANCIES**

**2.1.** The offered course is in **Nutrition Science** – Doctoral level, focused on **Nutrition Science** and two lines of research: **Line 1:** *Dietetics and Food Quality* and **Line 2:** *Health and Nutrition of Population Groups*. Depending on the chosen research line, the thesis work may be performed in PPGCN associated laboratories, located in different academic units of UFV.

**2.2.** For this process, **15 (fifteen) vacancies** are being offered, that will be distributed according to the availability of the advisor, in the following lines of research:

**Line 1: Dietetics and Food Quality**

**Line 2: Health and Nutrition of Population Groups**

**2.3.** The course is full-time with **exclusive dedication** to scholarship students from any funding agency.

**2.4.** PPGCN's administrative headquarters is located on the 5<sup>th</sup> floor of the CCBII building at the UFV Campus in Viçosa.

**2.5.** The PPGCN Coordination will not guarantee scholarships to any classified. Depending on the availability of scholarships, these will be distributed according to the order of classification in the selection process. In this sense, the candidate will be asked to correctly assess his/her availability to pursue a doctorate without a scholarship.

### 3. CALENDAR<sup>1</sup>

**3.1.** The dates of the registration and its approval, the stages of the selection process, as well as the disclosure of the respective results, are set out in the schedule below:

<b>Date</b>	<b>Time (Brasilia time)<sup>2</sup></b>	<b>Stage</b>	<b>Procedure / Venue</b>
08/05/2023 to 29/05/2023	08/05/2023 to 29/05/2023 from 8:00 a.m. to 11:00 p.m.	Launch of the Call. Candidate registration in the selection process for the second semester of 2023	Applicants must apply at <a href="https://www.gps.ufv.br/editais/549/">https://www.gps.ufv.br/editais/549/</a>
30/05/2023	Until 30/05/2023 at 5:00 p.m.	Registration Confirmation	Individual electronic messages will be sent to registered candidates
14/06/2023 to 16/06/2023	From 08:00 a.m. to 6:00 p.m.	Evaluation of projects (blind stage of the process and elimination)	PPGCN coordinating committee
19/06/2023	Until 05:00 p.m.	Disclosure of the result of the evaluation of projects	The result will be posted on the PPGCN website: <a href="http://www.posnutricao.ufv.br/">http://www.posnutricao.ufv.br/</a>
20/06/2023 a 23/06/2023	From 8:00 a.m. to 6:00 p.m.	Evaluation CV and descriptive memorial (classificatory)	PPGCN coordinating committee
23/06/2023	Until 05:00 pm	Publication of the Project presentation chronogram	The chronogram will be posted on the PPGCN website: <a href="http://www.posnutricao.ufv.br/">http://www.posnutricao.ufv.br/</a>
26/06/2023 a 30/06/2023	From 8:00 a.m. to 6:00 p.m.	Oral presentation and argument	The interview will be conducted through the online platform Google Meet and will be recorded. The link to access each candidate's questioning room will be posted on the PPGCN website. <a href="http://www.posnutricao.ufv.br/">http://www.posnutricao.ufv.br/</a>

<sup>1</sup> The Calendar is subject to change, which will be posted on the Program website (<http://www.posnutricao.ufv.br/>). It is applicants' responsibility to verify any changes to the calendar or information related to the selection process.

03/07/2023	Until 5:00 p.m.	Disclosure of the provisional result of the selection process.	The result will be posted on the PPGCN website: <a href="http://www.posnutricao.ufv.br/">http://www.posnutricao.ufv.br/</a>
04 to 05/07/2023	Until 05:00 p. m	End of the period for sending an appeal of the provisional result.	Form email <a href="mailto:ppgcnut@ufv.br">ppgcnut@ufv.br</a>
07/07/2022	Until 05:00 p.m.	Disclosure of the result of the selection process.	The result will be posted on the PPGCN website: <a href="http://www.posnutricao.ufv.br/">http://www.posnutricao.ufv.br/</a>
17/07/2023 to 18/07/2023	17/07/2023 to 18/07/2023	Confirmation of participation of selected candidates in the Program.	Selected candidates should email the PPGCN Coordination ( <a href="mailto:ppgcnut@ufv.br">ppgcnut@ufv.br</a> ) confirming their participation in the Program
19/07/2023 to 20/07/2023	Until 05:00 p.m	Calling of alternate candidates in case of withdrawal of selected candidates	The alternate candidates called should email the PPGCN Coordination ( <a href="mailto:ppgcnut@ufv.br">ppgcnut@ufv.br</a> ) confirming their participation in the Program
03/08/2023	From 8:00 a.m. to 12:00 p.m. and from 2:00 p.m. to 5:00 p.m.	Enrollment of selected candidates	Candidates whose names have been approved must submit certified documents and register at the PPGCN Office
07/08/2023	-	Classes start in the second semester of 2023.	-

#### 4. REGISTRATION

**4.1** The Brazilian or foreign candidates, who have a diploma of university degree, bachelor's degree or full licentiate degree, according to the criteria specified in this Notice may apply for the selection process of Academic Master's degree. Undergrads candidates may be registered, once they are able to complete their graduation course for enrollment in the second term of 2023, according to the Postgraduate School Calendar approved by the UFV Teaching, Research and Extension Council.

**4.2.** Only candidates who present the required documentation within the deadlines set in the calendar of the selection process for the second semester of 2023, will have the applications approved by the Coordinating Committee.

**4.3.** The candidate will be responsible for the veracity and authenticity of all documents and information provided. By enrolling in the selection process, the candidate recognizes and accepts the selection criteria established by the Coordinating Committee of the UFV Postgraduate Program in

Nutrition Science, about which they cannot claim unawareness.

**4.4.** Registration and selection are valid only for the semester requested, except in the case of applications via specific international cooperation programs.

**4.5. Venue:** Registration will be made exclusively via Internet. The applicant should access the website <https://www.gps.ufv.br/editais/549/> to make the inscription. Only registrations with full documentation are going to be accepted.

**4.6. Period:** May 08 to 29, 2023

**4.7. Registration System Information:**

**4.7.1. Online registration will be done in three steps:**

**a) Inscription:** The applicant will enter his/her personal data, academic background and professional experience. The data will be saved to each form displayed on the screen. The candidate must attach in each specific field attach in each field, **in PDF format**, the requested documents:

- diploma or declaration of graduation course completion
- undergraduation transcript, with explicit assessment system
- identity card or, for foreign applicants, passport
- CPF
- recent 3x4 photo
- birth old date or marriage certificate
- “curriculum vitae” (CV) – **the applicant must** follow the standard form provided in the “Download Documents” option in the “Registration System” and on the website <https://posnutricao.ufv.br/futuro-estudante/> or in the ATTACHMENT I. An applicant who does not submit this CV template will be automatically disqualified from the selection process.

**Note: resume will not be accepted on Lattes platform**

- CV proof - all CV supporting documents must be numbered sequentially and presented in the order that they are cited in the CV: **DOC 1, DOC 2, DOC 3, etc.** They must be attached in a **SINGLE FILE** in **PDF** format and sent through the *link* “Submit documents - supporting documents”. Incomplete documents that are not properly identified and numbered in the resume template or that are not correctly attached to the *links* indicated in this Notice will not be considered for CV assessment purposes
- Proof of at least one article submitted as first author in a Qualis A4 journal or higher or copy of a scientific article in a Qualis A4 journal or higher (qualis official journal,

<https://sucupira.capes.gov.br/sucupira/public/consultas/coleta/veiculoPublicacaoQualis/listaConsultaGeralPeriodicos.jsf> - quadrennium 2017-2020). **This requirement constitutes an eliminatory step.** Failure to prove authorship of this article will not allow the continuity of the selection process.

- **Project** containing the work proposal in up to 8 (eight) typed pages, line spacing two, Arial font, size 12, containing: title, research line, introduction (justification), general and specific objectives, methodological proposal, feasibility (schedule, budget and financial resources) and main bibliographic references.

- **Descriptive memorial:** it should highlight the main elements and achievements during the candidate's academic, scientific and professional career and their suitability to the course proposal with the title of the proposed research project and the research line of insertion in the Program. The memorial should have a maximum of two pages, respecting the 1.5 spacing and the use of Arial font, size 12, margins (lateral, top, and bottom) of 2.0 cm in pdf format. It is recommended that applicants contact possible supervisors to check availability for supervision, indicating the name of the potential mentor in this memorial.

**Note:** By clicking on “save” your data will be recorded and a subscription password will be sent to your email.

**b) Generation of the registration fee bill:** During the registration process, a ticket in the amount of R\$ 116.00 will be generated for Brazilian and foreign candidates. Registration will only be completed after payment of the fee.

**4.8.2** The applicant must provide **03 reference letters** (template available at <http://www.ppg.ufv.br/formularios.php>), which must be sent by those responsible for issuing the letter by e-mail ([ppgcnut@ufv.br](mailto:ppgcnut@ufv.br)), until May 29<sup>th</sup>, 2023.

#### **4.9. Inscription Homologation**

The inscription will only be approved if all the paperwork requested in the system are attached. The candidate will receive an e-mail confirming the inscription. In the absence of any document, the application will be returned to the candidate for correction. **Please note:** At this time, it will not be checked if all CV supporting documents have been submitted, only if the document has been attached.

### **5. NUMBER OF VACANCIES**

**5.1.** Up to 15 vacancies will be offered according to the maximum availability per supervising professor in the following research lines:

## **Line 1: Dietetics and Food Quality**

**Teachers available for advice:** Consult the respective areas of activity and publications on the PPGCN website [www.posnutricao.ufv.br](http://www.posnutricao.ufv.br)

Rita de Cassia Gonçalves Alfenas

Helen Hermana Miranda Hermsdorff

Hercia Stampini Duarte Martino

Josefina Bressan

Maria do Carmo Gouveia Peluzio

## **Line 2: Health and Nutrition of Individuals and Populations**

**Teachers available for advice:** Consult the respective areas of activity and publications on the PPGCN website [www.posnutricao.ufv.br](http://www.posnutricao.ufv.br)

Andreia Queiroz Ribeiro

Glauce Dias da Costa

Juliana Farias de Novaes

Rosangela Minardi Mitre Cotta

## **6. SELECTIVE PROCESS**

**6.1.** At the time of any evaluation that makes up the selection process, the applicant may be asked to present a photo ID (passport, wallet and/or ID) issued by a competent agency (Department of Security, Armed Forces, Military Police, Ministry of Foreign Affairs, Orders or Class Councils) that, empowered by Federal Law, are valid as an identity document or also National Driver's License with photography.

**6.2.** The selection process will consist of four stages: Project Evaluation PE 30% (eliminary round), Curriculum Vitae Evaluation CV 20% (classificatory round), descriptive memorial DM 20% (classificatory round) and oral presentation of the project OP 30% (eliminary round).

**6.3.** The following formula will represent the item's note composition:

**Final grade: (PE grade\*0,3) + (DM grade\*0,2) + (CV grade\*0,2) + (OP grade\*0,3)**

**6.4.** The selection process will be carried out on the dates specified in the CALENDAR item.

**Project Evaluation** - June 14th to 16th 2023 - eliminary stage. If the candidate does not reach 60% of the grade, he/she will be eliminated.

**CV and descriptive memorial evaluation** - June 20<sup>th</sup> to 23<sup>st</sup>, 2023 – classificatory round. In the Analysis of the Curriculum, scientific and/or professional experience will be considered, with emphasis on carrying out research, monitoring, internship and extension activities as an undergraduate student; professional experience in the area of knowledge of the course; teaching experience; scientific production (presentation of papers at scientific events, articles published, reports, books and other technical publications). In the Analysis of the Descriptive Memorial, the candidate's experience in scientific research and teaching and extension will be considered, and the consistency of his/her intentions in pursuing his/her doctorate.

**Oral presentation of the project** - June 26<sup>th</sup> to 30<sup>th</sup> 2023 - eliminatory stage. In this stage, the candidate must answer questions about the research project, curriculum and/or memorial. The ability to support the arguments will be assessed with clarity, objectivity and content. Also, motivation, independence, ability to prepare scientific papers, profile for research and teaching and ability to interpret articles in English, will be evaluated

#### **6.5. Approval Criteria**

**6.5.1.** For each stage of the selection process, grades from 0 (zero) to 10 (ten) will be assigned. The formula for calculating the Final Score will be used. The candidate with a Final Score equal to or higher than 6.0 will be approved.

**6.5.2.** In the event of finding a false declaration, the candidate will be eliminated from the selection process. If it has been approved, it will be subject to the annulment of its registration in the PPGCN, after administrative procedure, in which the adversary and the ample defense are assured, without prejudice to other applicable sanctions.

**6.5.3.** The successful candidates will be presented in a classificatory order, with the respective partial and final grades, filling the vacancies defined according to the availability of the supervising professors and lines of research. In case of withdrawal, the subsequent candidate will be called. In the event of dropouts and vacancies, alternate candidates will be contacted.

### **7. EXAMINING BOARD**

**7.1.** The examining board that will evaluate the “Presentation of the work proposal followed by oral inquiry” will consist of 03 (three) members of the PPGCN Coordinating Committee, doctoral level supervisors.

**7.2.** The possible advisor of the candidate will be invited to participate during the oral presentation of the project, without the right to voice.

**7.3.** The members of the Examining Board will sign a commitment to avoid conflicts of interest in the evaluation of the candidates, such as inexistent link of any kind. In the event of any conflict of interest, the examining board member will be replaced.

7.4. Any additional information and/or procedures to the selection process will be widely disclosed on the Program website (<http://www.posnutricao.ufv.br/>).

## **8. FINAL RESULT**

**8.1.** The final grade of each candidate will be calculated using the criteria established in item 6.3

**8.2.** To be classified, the candidate must present a final grade  $\geq 60.0$ . Candidates will be ranked in descending order of final grades. Candidates will be selected who, in descending order of classification, fill the number of vacancies offered by the Program, respecting the modality of inscription and the availability of supervisors in the different lines of research.

**8.3.** In case of withdrawal of selected candidates, other approved candidates may be called, at the discretion of the Program Coordinating Commission, to fill the remaining vacancies, respecting the order of classification, the modality of inscription, and the availability of supervisors.

**8.4.** In case of a draw, the tie-breaking criteria shall be as follows:

I) Highest grade in the written Knowledge Test;

II) Higher grade in the evaluation of the *Curriculum Vitae*;

III) Older age.

**8.5.** The PPGCN will release the final (provisional) outcome of the selection process at 5:00 p.m. on July 03<sup>th</sup>, 2023. The results will not, under any circumstances, be provided by telephone, fax or e-mail, and the candidates should consult the page <http://www.posnutricao.ufv.br>.

**8.6.** Possible appeals regarding corrections of the tests related to each of the selection stages and the provisional final result may be filed with the PPGCN Office, which will be judged by the Coordinating Committee, in the July 06<sup>th</sup> 2022. Under no circumstances will a review of the appeal or appeal of the appeal be accepted.

**8.7.** After the process of judging the appeals, the results of the selection process will be published by the PPGCN office and approved by the Research and Graduate Program Dean's Office.

## **9. REGISTRATION**

**9.1.** At the moment of the registration, the selected candidates must present:



- 3x4 photo,
- Personal documents (CPF, identity, voter registration and birth or marriage certificate),
- Proof of military draft
- certified copy of diploma and undergraduation transcript (if not from UFV).

## **10. FINAL PROVISIONS**

**10.1.** It will be disqualified and automatically excluded from the selection process the applicant if:

- a) He/she does not submit, within the stipulated deadlines and conditions, all the documentation required for the selection process.
- b) He/she makes false statements or submit false documents at any of the selection stages.
- c) He/she does not attend any of the stages of the selection process at the scheduled dates and times.
- d) He/she does not confirm his/her participation in the Program, on the specified date, if selected.

**10.2.** The course reserves the right not to fill all 15 (fifteen) vacancies, if there is no successful candidate in all stages.

**10.3.** Successful and alternate candidates shall keep their postal and e-mail addresses up to date. Alternates, subject to the criteria previously established, will be called by e-mail and publicly by disclosure on the Program page as there are dropouts and/or additional scholarships. After the call, the alternate will have 72 hours to confirm the interest for the vacancy. Anyone who does not do so within the established deadline will be disqualified and the next alternate may be called.

**10.4.** Frequent visit is recommended on the PPGCN page where updates regarding the selection process will be made when necessary.

**10.5.** For this purpose, any complementary or official notices to be published by the Federal University of Viçosa shall be incorporated into this notice.

**10.6.** Any omissions will be resolved by the Coordinating Committee of the Graduate Program in Nutrition Science, in accordance with the Internal Regulations Program and the UFV's Graduate Program *Stricto Sensu* General Regulations.

**10.7.** Additional information may be obtained directly from the Nutrition Science Graduate Program Office.

Department of Nutrition Science, CCBII Building – 5<sup>th</sup> floor  
Federal University of Viçosa

PH Rolfs Avenue, w/o - University Campus

36570-900 – Viçosa, MG, Brasil

Phone: +55 (31) 3612-5186

E-mail: [ppgcnut@ufv.br](mailto:ppgcnut@ufv.br)



Viçosa, April 18<sup>st</sup>, 2023

**PhD. Josefina Bressan**

**PPGCN Coordinator**

## APPENDIX I

### Standardized Resume of the Graduate Program in Nutrition Science

Read the items below carefully. The correct and complete completion will depend on the proper assessment of your resume.\*

#### 1 – PERSONAL DATA

CPF	Full name				
Date of Birth	Sex	Voter Registration Card			
/ /	[ ] male [ ] female				
ID date	Issuing agency	State	Issue		
/ /			/ /		
Nationality inscription	Country	Natural from	Marital status	Date of	
/ /				/ /	
Mailing address		Address			
[ ] Residential [ ] Institutional					
Neighborhood Phone	Zip code FAX	City	State	Area code	
/ /				/ /	

\* All activities must be numbered (DOC. 1; DOC. 2, DOC. 3, etc.).  
and the receipt must be in the same order.  
We will not accept CV in LATTES platform format

**2 – ACADEMIC QUALIFICATION**

	INSTITUTION	KNOWLEDGE FIELD	START DATE	DATE OF END	DOC.
Graduation					
Specialization 1					
2					
Residence 1					
2					

**3 - EXTRACURRICULAR ACADEMIC ACTIVITIES**

	INSTITUTION	DISCIPLINES/PRO JECT	START DATE	DATE OF END	DOC.
Monitoring classes 1					
2					
3					
4					
Scientific Initiation 1					
2					
PET					
Extension fellow					

4 - ARTICLES PUBLISHED IN SCIENTIFIC JOURNALS									
Please inform, IN CHRONOLOGICAL ORDER, the articles published in full in national or foreign specialized scientific journals with editorial board.									
Check: (F) – 1 <sup>st</sup> author (S) – 2 <sup>nd</sup> (T) – 3 <sup>rd</sup> so forth									
1	Article Title								
Authors (in the order they appear in the article)									
Journal Title:									
Volume		Fascicle		Initial	Pages	Final	Year	DOC.	( ) F ( ) S ( ) T
2	Article Title								
Authors (in the order they appear in the article)									
Journal Title:									
Volume		Fascicle		Initial	Pages	Final	Year	DOC.	( ) F ( ) S ( ) T
3	Article Title								
Authors (in the order they appear in the article)									
Journal Title:									
Volume		Fascicle		Initial	Pages	Final	Year	DOC.	( ) F ( ) S ( ) T
4	Article Title								
Authors (in the order they appear in the article)									
Journal Title:									
Volume		Fascicle		Initial	Pages	Final	Year	DOC.	( ) F ( ) S ( ) T
5	Article Title								
Authors (in the order they appear in the article)									
Journal Title:									
Volume		Fascicle		Initial	Pages	Final	Year	DOC.	( ) F ( ) S ( ) T

5 - BOOKS AND BOOK CHAPTERS											
Please inform, IN CHRONOLOGICAL ORDER, the book and book chapter published in full in national or foreign specialized scientific journals with editorial board.											
Check:      (C) – Book chapter      (B) – Book											
1	Type		Book Title								
	( ) C	( ) B									
Authors (in the order they appear in the article)											
Publisher			ISBN		Section No.		Initial	Pages	Final	Year	DOC.
2	Type		Book Title								
	( ) C	( ) L									
Authors (in the order they appear in the article)											
Publisher			ISBN		Section No.		Initial	Pages	Final	Year	DOC.
3	Type		Book Title								
	( ) C	( ) L									
Authors (in the order they appear in the article)											
Publisher			ISBN		Section No.		Initial	Pages	Final	Year	DOC.
4	Type		Book Title								
	( ) C	( ) L									
Authors (in the order they appear in the article)											
Publisher			ISBN		Section No.		Initial	Pages	Final	Year	DOC.
5	Type		Book Title								
	( ) C	( ) L									
Authors (in the order they appear in the article)											
Publisher			SBN		Section No.		Initial	Pages	Final	Year	DOC.
6	Type		Book Title								
	( ) C	( ) L									
Authors (in the order they appear in the article)											
Publisher			ISBN		Section No.		Initial	Pages	Final	Year	DOC.

## 6 – ACADEMIC WORK PRESENTED IN SCIENTIFIC EVENTS

(AA) Annals Articles	(AIA) Abstract in Annals	(AJ) Abstract in Journals	( ) F	( ) S	( ) T
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<b>1</b>	Check ( ) AA   ( ) AIA   ( ) AJ	Title			
Authors (in the order they appear in the article)					
Event					
Journal ou Annals					No.
Fascicle		Initial	Pages <div style="display: flex; justify-content: space-between; width: 100%;"> <span></span> <span>Final</span> </div>	Year	<b>DOC.</b>

  

<b>2</b>	Check ( ) AA   ( ) AIA   ( ) AJ	Title			
Authors (in the order they appear in the article)					
Event					
Journal ou Annals					No.
Fascicle		Initial	Pages <div style="display: flex; justify-content: space-between; width: 100%;"> <span></span> <span>Final</span> </div>	Year	<b>DOC.</b>

  

<b>3</b>	Check ( ) AA   ( ) AIA   ( ) AJ	Title			
Authors (in the order they appear in the article)					
Event					
Journal ou Annals					No.
Fascicle		Initial	Pages <div style="display: flex; justify-content: space-between; width: 100%;"> <span></span> <span>Final</span> </div>	Year	<b>DOC.</b>

  

<b>4</b>	Check ( ) AA   ( ) AIA   ( ) AJ	Title			
Authors (in the order they appear in the article)					
Event					
Journal ou Annals					No.
Fascicle		Initial	Pages <div style="display: flex; justify-content: space-between; width: 100%;"> <span></span> <span>Final</span> </div>	Year	<b>DOC.</b>

  

<b>5</b>	Check ( ) AA   ( ) AIA   ( ) AJ	Title			
Authors (in the order they appear in the article)					
Event					
Journal ou Annals					No.
Fascicle		Initial	Pages <div style="display: flex; justify-content: space-between; width: 100%;"> <span></span> <span>Final</span> </div>	Year	<b>DOC.</b>

7 - EXTENSION				
	Lecture name	Institution	Period	DOC.
Course / lecture given 1				
2				
3				
4				
Participation in courses	Name	Period	Workload	DOC.
1				
2				
3				
Lectures				
1				
2				
Scientific Events				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

8 - EXTRACURRICULAR INTERNSHIPS				
Internships	Institution	Activity	Workload	DO C.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				



## 9 - COORDINATION OF CULTURAL AND SCIENTIFIC EVENTS

Event	Period	DOC.
1-		
2-		
3-		
4-		

## 10 - TEACHING

**Type: ( G ) – Graduation ( ES ) – Elementary/Middle School ( T ) – Technical**  
**( PG ) – Post-Graduation ( HS ) – High School**

[illegible]

## 11 - PROFESSIONAL ACTIVITY IN THE FIELD OF ACADEMIC EDUCATION

[illegible]

## 12 - PARTICIPATION IN COLLEGIATES, CENTER AND ACADEMIC DIRECTORY

[illegible]

APPENDIX II  
Resume Evaluation Table

<b>RESUME EVALUATION</b>		
<b>EDUCATION (up to 27 points)</b>		
<b>Activity</b>	<b>Score</b>	<b>Score obtained</b>
<b>Postgraduate</b> (It will only be scored upon presentation of the certificate of completion) *		
In the intended field 2.0/ course (up to 4.0 points)		
In a related field 1.0/course (up to 1.0 point)		
<b>Residency</b> (It will only be scored upon presentation of the certificate of completion)		
In the intended field 2.0/course (up to 4.0 points)		
In a related field 1.0/course (up to 1.0 points)		
<b>Technical schools/colleges</b>		
In the intended filed 1.5/course (up to 3.0 points)		
In a related field 0.5/course (up to 1.0 points)		
<b>Undergraduate research scholarship / PET scholarship / Undergraduate extension scholarship 1.0/year (up to 5.0 points)</b>		
<b>Teaching assist scholarship 1.0/year (up to 3.0 points)</b>		
<b>Volunteer teaching assistant 1.0/year (up to 3.0 points)</b> (It will only be scored upon presentation of the certificate issued by the University. A certificate issued by the advisor will not be accepted)		
<b>Undergraduate research volunteer / PET volunteer / Undergraduate extension volunteer 1.0/year (up to 3.0 points)</b> (It will only be scored upon presentation of the certificate issued by the University. A certificate issued by the advisor will not be accepted)		
<b>Professional development program 0.0006/hora (up to 1.0 point)</b> (It will only be scored upon presentation of the certificate of completion)		
<b>RESEARCH (up to 46 points)</b>		
<b>Activity</b>	<b>Score</b>	<b>Score obtained</b>
<b>Papers**</b>		
<b>Full paper published in an indexed journal (up to 19.0 points)</b>  A1 and A2 = 1.0 point (up to 8.0 points) B1 and B2 = 0.8 point (up to 8.0 points) B3 and B4 = 0.5 point (up to 2.5 points) C = 0.1 point (up to 0.5 point)		
<b>Full paper published in congress annals</b> (It will only be scored upon presentation of the certificate + congress annals)		
National 0.5/paper (up to 1.5 point)		
International 0.8/paper (up to 2.5 points)		
<b>Abstract (up to 2.0 points)</b>		

<b>Abstracts in journals and/or abstracts in congress/symposium annals</b> <b>0.1/abstract</b> (it is mandatory to include a copy of the presentation certificate and, preferably, to attach the abstract published in the congress annals).		
<b>Book chapter with ISBN</b>		
National 0.5/chapter (up to 3.0 points)		
International 1.0/chapter (up to 3.0 points)		
<b>Book chapter without ISBN (up to 1.0 point)</b> National and International 0.2/chapter		
<b>Book</b>		
With ISBN - Editor, and/or author:		
International 2.0 (up to 4.0 points)		
National 1.5 (up to 6.0 points)		
Without ISBN - Editor and/or author 1.0 (up to 2.0 points)		
Others (up to 2.0 points)		
<b>EXTENSION (up to 14 points)</b>		
<b>Activity</b>	<b>Score</b>	<b>Score obtained</b>
<b>Speaker on courses and lectures 0.002/hour (up to 2.0 points)</b>		
<b>Listener on courses, lectures, and seminars 0.001/hour (up to 1.0 point)</b>		
<b>Participation in scientific events without paper presentation 0.025/participation (up to 2.0 points)</b>		
<b>Participation in scientific events with paper presentation 0.05/participation (up to 3.0 points)</b>		
<b>Co-author of abstracts 0,01/abstract (up to 1.0 point)</b>		
<b>Internship 0.001/hour (up to 2.0 points)</b>		
<b>Junior Enterprise 0.001/hour (up to 2.0 points)</b>		
<b>Organization of cultural events, exhibitions, symposium, or meetings 0.2/event (up to 2.0 points)</b>		
<b>Others (up to 1.0 point)</b>		
<b>PROFESSIONAL ACTIVITIES (up to 12 points)</b>		
<b>Activity</b>	<b>Score</b>	<b>Score obtained</b>
Teaching on college 0.002/hour (up to 3.0 points)		
Teaching on elementary school or high school or technical school 0.001/hour (up to 1.0 point)		
Professional experience in the health field 0.2/semester (up to 3.0 points)		
Committee member 0.1/activity (up to 1.0 point)		

Participation on college committee, scientific technical committee 0.1/semester (up to 1.0 point)		
Be advisor of graduation thesis or undergraduate research or undergraduate extension student 0.1/activity (up to 1.0 point)		
Others (up to 2.0 points)		
<b>OTHERS (up to 1 point)</b>		
Patents and software on health field - 0.2/activity (up to 0.6 point)		
Awards (honorable mention, medals, best/first place abstract award on scientific events) - 0.1/activity (up to 0.4 point)		